

## Ball State University 2017 Campus Fire Safety Report

**Overview:** The Higher Education Opportunity Act (HEOA) requires United States institutions of higher education to report annually fire safety policies, practices, and statistics. The following report provides the information required by the HEOA.

The Ball State annual campus security report can be found at [www.bsu.edu/fireandsafetyreports](http://www.bsu.edu/fireandsafetyreports).

### On-Campus Housing Fire Statistics

Ball State Residential Facilities	Total Fires 2014	Total Fires 2015	Total Fire 2016
1. Alpha Gamma Delta <sup>1</sup>	0	0	0
2. Anthony Apartments	0	0	0
3. DeHority	0	0	0
4. Elliott Hall	0	0	0
5. Johnson A/Botsford & Swinford <sup>2</sup>	Off-line	In Service Summer 2015	0
6. Johnson B/Schmidt & Wilson <sup>3</sup>	0	Off-line May 2015	NA--Off-line
7. Kappa Delta <sup>1</sup>	0	0	0
8. Kinghorn Hall	0	0	0
9. Lafollette-Brayton & Clevenger	0	0	0
10. Lafollette-Edwards & Knotts	0	0	0
11. Lafollette-Hurst & Mysz <sup>4</sup>	0	0	0
12. Lafollette-Shales & Woody <sup>4</sup>	0	0	0
13. Noyer	0	0	0
14. Park Hall	0	0	0
15. Phi Mu <sup>5</sup>	0	0	0
16. Scheidler Apartments	0	0	0
17. Sigma Kappa <sup>1</sup>	0	0	0
18. Studebaker East	0	0	0
19. Studebaker West	0	0	0
20. Wagoner (Indiana Academy)	0	0	0
21. Woodworth	0	0	0

**Fire Log:** The University's Department of Environmental Health and Safety maintains a fire log that provides information, at a minimum, of the nature, date, time, location as well as the date reported of fires in University housing facilities. The fire log is open to

<sup>1</sup> Alpha Gamma Delta, Phi Mu, and Sigma Kappa permanently closed for use as of Fall 2017

<sup>2</sup> Reopened Fall 2015 after renovation.

<sup>3</sup> Closed for renovation May 2015, reopened Fall 2017

<sup>4</sup> Mysz/Hurst and Shales/Woody Closed permanently closed for occupancy summer 2017.

<sup>5</sup> Phi Mu permanently closed summer 2016.

the public for inspection and will be made available upon request during the University's normal business hours. Contact 765-285-2815 for information.

**Fire Safety Systems:** All residence halls are equipped with smoke detection systems and fire extinguishers. DeHority, Johnson/Schmidt-Wilson, Johnson/Botsford-Swinford (re-opened Fall 2017), Kinghorn, Noyer, Park, Studebaker East, and Studebaker West residence halls are equipped with full sprinkler systems (common areas and student rooms).

Scheidler and Anthony apartment complexes are equipped with battery operated smoke detectors in each unit. Scheidler Apartments (all townhomes) have two—one located in the lower level, and one in the upper level. Anthony one-story units are also equipped with CO2 detectors. As fire extinguishers are not provided in the individual apartments, residents are highly encouraged to purchase a personal fire extinguisher. However, fire extinguishers are located throughout hallways in the multi-story buildings of Anthony and in laundry rooms of Scheidler. Housing & Residential Life (HRL) staff members living in the apartments are issued fire extinguishers for use in responding to small fires. Fire boxes are in place in the laundry rooms in each of these complexes. Each building in the Anthony and Scheidler complexes is within 200 feet of a fire hydrant.

All of Ball State University's Greek chapter houses are inspected quarterly. Fire extinguishers are replaced and recharged as needed. All Greek houses have smoke detector systems; many have sprinkler systems.

The University previously owned and operated four homes on Riverside Avenue that were leased to the sororities Alpha Gamma Delta, Phi Mu, Sigma Kappa, and Kappa Delta. All of these houses were considered on-campus housing for the purposes of compliance with HEOA on-campus housing fire safety regulations. The home used by Phi Mu was permanently closed beginning Summer 2016 but will remain referenced in the previous table through the 2019 fire report. The homes used by Alpha Gamma Delta, Kappa Delta, and Sigma Kappa were permanently closed beginning Summer 2017 but will remain referenced in the previous table through the 2020 fire report.

A chart of each building's fire safety systems and the number of fire drills held in that building during 2016 is below:

<b>Ball State Residential Facilities</b>	<b>Fire Alarm Monitoring by Sprinkler Co.</b>	<b>Partial Sprinkler System</b>	<b>Full Sprinkler System</b>	<b>Smoke Detection System</b>	<b>Clean Agent System</b>	<b>Fire Extinguishers</b>	<b>Evacuation Plans</b>	<b>Fire Drills for 2016 calendar year</b>
Alpha Gamma Delta	System monitored by UPD	No	No	Yes	No	Yes	Yes	2
Anthony Apartments	SimplexGrinnell	No	No	Yes	No	Yes	Yes	0
DeHority	SimplexGrinnell	No	Yes	Yes	No	No	Yes	2
Elliott Hall	SimplexGrinnell	No	No	Yes	No	Yes	Yes	2
Johnson/Botsford & Swinford	SimplexGrinnell	No	Yes	Yes	No	Yes	Yes	2
Johnson/Schmidt & Wilson (offline May 2015)	SimplexGrinnell	NA	NA	NA	NA	NA	NA	NA
Kappa Delta	System monitored by UPD	No	No	Yes	No	Yes	Yes	2
Kinghorn Hall	SimplexGrinnell	No	Yes	Yes	No	Yes	Yes	2
Lafollette-Brayton & Clevenger	SimplexGrinnell	No	No	Yes	No	Yes	Yes	2
Lafollette-Edwards & Knotts	SimplexGrinnell	No	No	Yes	No	Yes	Yes	2
Lafollette-Hurst & Mysz	SimplexGrinnell	No	No	Yes	No	Yes	Yes	2
Lafollette-Shales & Woody	SimplexGrinnell	No	No	Yes	No	Yes	Yes	2
Noyer	SimplexGrinnell	No	Yes	Yes	No	Yes	Yes	2
Park Hall	SimplexGrinnell	No	Yes	Yes	No	Yes	Yes	2
Phi Mu (closed May 2016)	System monitored by UPD	No	No	Yes	No	Yes	Yes	1
Scheidler Apartments	SimplexGrinnell	No	No	Yes	No	Yes	Yes	0
Sigma Kappa	System monitored by UPD	No	No	Yes	No	Yes	Yes	2
Studebaker East	SimplexGrinnell	No	Yes	Yes	No	Yes	Yes	2
Studebaker West	SimplexGrinnell	No	Yes	Yes	No	Yes	Yes	2
Wagoner (Indiana Academy)	SimplexGrinnell	No	No	Yes	No	Yes	Yes	2
Woodworth	SimplexGrinnell	No	No	Yes	No	Yes	Yes	2

**Fire Drills:** Each residence hall and Greek chapter house conducts one fire drill each fall and spring semester. The Scheidler and Anthony Apartments do not conduct fire drills; however, each Community Assistant is required to select a community meeting spot and communicate that to residents. Should a fire occur, the Resident Managers (RMs) for the apartment complexes respond using emergency kits supplied with protocols, student rosters, equipment, and other resources for mitigating fire emergencies.

**Appliance, Open Flame and Smoking Policies:**

Students in campus residence halls may have small electrical appliances with unexposed, self-contained heating units. With the exception of microwaves, all cooking must be done in the community kitchens. Appliances that require an open flame, propane, gasoline, or hot grease such as deep fryers are not allowed to be used in or around any of the residence halls.

Refrigerators operating on no more than 1.6 amps and no more than 5.0 cubic feet may be used in student rooms. Units should be placed on a stand or cart unless they have feet and back-mounted heat exchangers. Units may not be placed in closets. Units must be plugged into an Underwriter's Laboratory (UL) approved power strip or directly into the electrical outlet.

Ball State University is a tobacco-free campus. Smoking and other forms of tobacco use are prohibited in all buildings and outdoor areas. See the policy and other information, including smoking cessation resources, at [www.bsu.edu/tobaccofree](http://www.bsu.edu/tobaccofree).

**Evacuation Procedures:** Students must leave the building and go to their designated locations when a fire alarm sounds. Staff may enter rooms to do an evacuation room check if there is reason to believe that anyone could not or did not evacuate. Fire evacuation routes are posted on the back of student room doors in residence halls and through corridors in the multi-story buildings of Anthony. Residence hall staff members have highly detailed evacuation plans to guide notification of Public Safety, evacuation of students including those with disabilities, accounting for students, and relocating students temporarily as needed.

**Fire Safety Education & Training:** At floor meetings before the first day of classes, Resident Assistants discuss with students the following: meeting locations after evacuations, location of fire exits, reducing the risk of fires by complying with policies, and the importance of evacuating whenever an alarm is heard. Residence hall staff members conduct annual smoke simulation and fire safety training with the Muncie Fire Department. All faculty and staff members at Ball State University are provided with emergency response guidelines each fall; fire response guidelines include information about when to activate fire alarms, shut off gas, attempting to control fires, evacuation and reporting to University Police.

**Reporting Fires:** Students, staff and faculty at Ball State University are asked to report immediately any fire to Public Safety by dialing 765-285-1111 (on-campus is 5-1111) or 911.

**Fire Safety Improvements:** The University's Department of Environmental Health and Safety regularly coordinates inspections of fire safety systems and implements improvements when needed. When facilities are renovated or newly-erected, fire safety systems are installed that comply or exceed the building standards in effect at that time.